

Enrollment Priorities 5116.1

The Executive Board desires to provide enrollment options that meet the diverse needs and interest of district students and students outside the district. The parents/guardians of any student who resides within California may apply to enroll their child in a charter school, regardless of the location of residence within the district.

If while on school grounds a student becomes a victim of a violent criminal offense, he/she shall be provided an option to transfer to another district school or charter school. (20 USC 7912)

The Superintendent or designee may approve a student's transfer to a district school that is at capacity and otherwise closed to transfers upon finding that special circumstances exist that might be harmful or dangerous to the student, including, but not limited to threats of bodily harm or threats to the emotional stability of the student. To grant priority under these circumstances, the Superintendent or designee must have received either:

a. A written statement from a representative of an appropriate state or local agency but not limited to a law enforcement official or social worker, or a properly licensed registered professional, including, but not limited to, a psychiatrist, psychologist or marriage and family therapist.

b. A court order, including a temporary restraining order and injunction.

Priority may be given to siblings of students already in attendance in that school.

Priority shall be given to students whose parent/guardian is assigned to that school as his/her primary place of employment.

For all other applications for enrollment, the Superintendent or designee shall consider the following ranked, prioritized list as guiding principles and shall use a random, unbiased selection process within each area to determine who shall be admitted whenever a school received admission requests that are in excess of the school's capacity. A school's capacity shall be calculated in a non-arbitrary manner using student enrollment and available space.

- A. Students who currently live within the Lincoln Unified district boundaries and currently attend a Lincoln Unified school with siblings at the charter school
- B. Students who currently live within the Lincoln Unified district boundaries and currently attend a Lincoln Unified school without siblings at the charter school
- C. Students who currently live within the Lincoln Unified district boundaries and do not currently attend a Lincoln Unified school with siblings at the charter school
- D. Students who currently live within the Lincoln Unified district boundaries and do not currently attend a Lincoln Unified school without siblings at the charter school
- E. Students who currently live outside of the Lincoln Unified district boundaries and currently attend a Lincoln Unified school with siblings at the charter school
- F. Students who currently live outside of the Lincoln Unified district boundaries and currently attend a Lincoln Unified school without siblings at the charter school
- G. Students who currently live outside of the Lincoln Unified district boundaries and do not currently attend a Lincoln Unified school with siblings at the charter school

H. Students who currently live outside of the Lincoln Unified district boundaries and do not currently attend a Lincoln Unified school without siblings at the charter school

For purpose of interpreting the criteria above, students with parents who work a 20% contract or more at the John McCandless Charter School or who are Executive Board Members shall be given the same weight as students living within the Lincoln Unified boundaries.

The criteria above shall be used during the District open enrollment period and after the open enrollment period. Students who enroll during the open enrollment period shall be given priority over students who do not. All students who apply after the open enrollment period shall be considered the same group regardless of the enrollment date.

During the 2015-16 school year, the Executive Board enrolled approximately ten students who lived outside district boundaries in order to fill classes at the charter school during the school's inaugural year. These students and their siblings will be treated as "living within district boundaries." During the 2016-2017 school year, approximately five students whose parents were either: 1) Employees of Lincoln Unified School District who did not work at the charter were inadvertently enrolled in the charter school, or 2) Employees of Lincoln Unified School District moved outside of district boundaries and were inadvertently allowed to remain enrolled. These students and their siblings will be treated as "living within district boundaries."

All students, including but not limited to students of Lincoln Unified School District employees, who move outside of district boundaries after July 1, 2017 shall be de-enrolled and referred to their home district. These families may apply for an IDA to Lincoln Unified School District. Effective July 1, 2017, all families that move outside of district boundaries after the start of the fourth quarter may be allowed to complete the school year.

Enrollment decisions shall not be based on a student's academic or athletic performance, except that existing entrance criteria for specialized schools or programs may be used provided that the criteria are uniformly applied to all applicants. No student, regardless of residence, who currently attends the charter school may be displaced by a new student seeking enrollment.